

PURCHASE ORDER

DEPARTMENT OF SCIENCE AND TECHNOLOGY-CARAGA
CSU Campus, Ampayon, Butuan City, 8600

| Supplier : ZION INK RETAILING | | | P.O. No. : 2022-04-127 | | |
|---|-------------|---|----------------------------------|--|--------------------|
| Address : Villa Kananga, Butuan City | | | Date : 4/4/2022 | | |
| TIN: | | | Mode of Procurement : | | |
| Gentlemen: | | | SHOPPING (b) | | |
| Please furnish this Office the following articles subject to the terms and conditions contained herein: | | | | | |
| Place of Delivery : Butuan City | | | Delivery Term : 30 CD | | |
| Date of Delivery : Upon receipt of the Purchase Order | | | Payment Term : ON ACCOUNT | | |
| Stock/ Property No. | Unit | Description | QTY | Unit Cost | Amount |
| | cart | Ink Cart, HP CZ107AA, (HP678), Black | 10 | ₱ 625.00 | ₱ 6,250.00 |
| | cart | Ink Cart, HP CZ108AA, (HP678), Tri-color | 10 | ₱ 625.00 | ₱ 6,250.00 |
| | cart | Toner Cart, HP CB436A, Black | 10 | ₱ 3,700.00 | ₱ 37,000.00 |
| | cart | Toner Cart, HP CE285A (HP85A), Black | 10 | ₱ 3,650.00 | ₱ 36,500.00 |
| | cart | Toner Cart, HP CF219A (Black) | 5 | ₱ 3,600.00 | ₱ 18,000.00 |
| | cart | HP 955XL, Black | 2 | ₱ 2,500.00 | ₱ 5,000.00 |
| | cart | HP 955XL, Cyan | 1 | ₱ 2,400.00 | ₱ 2,400.00 |
| | cart | HP 955XL, Magenta | 1 | ₱ 2,400.00 | ₱ 2,400.00 |
| | cart | HP 955XL, Yellow | 1 | ₱ 2,400.00 | ₱ 2,400.00 |
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| | | Purpose: Procurement of common office and IT supplies for the month of April and May of CY 2022. | | | |
| | | PR#: 2022-03-072 | | | |
| (Total Amount in Words) | | ONE HUNDRED SIXTEEN THOUSAND TWO HUNDRED PESOS ONLY | | | ₱116,200.00 |
| In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. | | | | | |
| Conforme: | | Very truly yours, | | | |
| ZION INK RETAILING | | | | ENGR. NOEL M. AJOC Regional Director | |
| Signature over Printed Name of Supplier JUAN G. SILATE 4-8-22 | | | | | |
| Fund Cluster : | | ORS/BURS No. : | | 12-10101 2022-04-0259 | |
| Funds Available : | | Date of the ORS/BURS: | | 4/1/22 | |
| | | Amount : | | 116,200 | |
| | | MAYETTE M. CARLON | | 4/18/22 | |
| | | Accountant III | | | |