PURCHASE ORDER

DEPARTMENT OF SCIENCE AND TECHNOLOGY-CARAGA
CSU Campus, Ampayon, Butuan City, 8600

Supplier :	**COMPAÑERO COMMERCIAL**		P.O. No. :	**2022-04-126**	
Address :	Lopez Jaena St., Butuan City		Date :	**4/4/2022**	
TIN:			Mode of Procurement :		
Gentlemen:				**SHOPPING (b)**	
Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : Butuan City			Delivery Term : 30 CD		
Date of Delivery : Upon receipt of the Purchase Order			Payment Term :	ON ACCOUNT	
Stock/ Property No.	**Unit**	**Description**	**QTY**	**Unit Cost**	**Amount**
	ream	Paper Multicopy; 80gsm, size: 210mm x 297mm	100	₱ 235.00	₱ **23,500.00**
	box	Folder, Tagboard, Legal Size, 100 pieces per pack	6	₱ 450.00	₱ **2,700.00**
	pc	Sign Pen, Blue	100	₱ 20.00	₱ **2,000.00**
	can	Furniture Cleaner, Aerosol, 300mL/can	15	₱ 350.00	₱ **5,250.00**
		Purpose: Procurement of common office and IT supplies for the month of April and May of CY 2022.			
		PR#: 2022-03-072			
(Total Amount in Words)		**THIRTY THREE THOUSAND FOUR HUNDRED FIFTY PESOS ONLY**			₱ **33,450.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Norelyn Migallen
COMPAÑERO COMMERCIAL
Signature over Printed Name of Supplier
4-11-22

Very truly yours,

ENGR. NOEL M. AJOC
Regional Director

04/11/22
4:50PM

Fund Cluster : 01
Funds Available :

MAYETTE M. CARLON 4/8/22
Accountant III

ORS/BURS No. : 0-101101-2022-04-0356
Date of the ORS/BURS: 4/7/22
Amount : 33,450.-