

SERVICE CONTRACT
Supply of Petroleum Diesel to DOST Caraga for CY 2022

Contract No. AMP-2022-03-004

KNOW ALL MEN BY THESE PRESENTS:

This AGREEMENT made and entered into this 7th day of March 2022 by and between:

The **DEPARTMENT OF SCIENCE AND TECHNOLOGY**, Region 13, a government agency with office address at CSU Campus, Ampayon, Butuan City, represented by **ENGR. NOEL M. AJOC**, Regional Director, hereinafter referred to as the "**FIRST PARTY**"

and

MINDANAO ISLAND OILS, a sole proprietorship business with address at Villa Kananga, Butuan City represented by **KELLY C. MANLANGIT, JR.**, Owner, hereinafter referred to as the "**SECOND PARTY**";

-WITNESSETH-

WHEREAS, the **FIRST PARTY** maintains six (6) units official service vehicles as follows:

VEHICLE	PLATE NO. / Conduction Sticker No.
Isuzu FUEGO Pick-up	SEB - 203
Isuzu Crosswind XT	SJJ-504
Isuzu DMAX LT 4x4 MT	CS# DOK655, TEMP. PLATE# 100102
Isuzu DMAX 3.0 LS-A 4x4 MT with canopy	CS# D1R851, TEMP. PLATE# 131207
Isuzu MUX RZ4E LS 4x2 AT	CS# D1U687, TEMP. PLATE# 131207
Isuzu, TRAVIZ L with utility van and dual AC	CS# D1V531, TEMP. PLATE# 030101
Toyota Innova	CS# S3F378, TEMP. PLATE# 1501-00000363631

WHEREAS, the **FIRST PARTY** is in need of Petroleum Diesel for use of above-cited official vehicles;

WHEREAS, the **SECOND PARTY** is a registered filling station providing fuel, lubricant and oil for motor vehicles;

WHEREAS, the **SECOND PARTY** is the bidder with the Lowest Calculated Bid for the Procurement of Petroleum Diesel for DOST Caraga Service Vehicles for CY 2022;

NOW THEREFORE, for and in consideration of the foregoing premises, the parties hereby voluntarily stipulate their terms and conditions, to wit:

A. DUTIES AND OBLIGATIONS OF THE SECOND PARTY:

1. Allow the **FIRST PARTY** to withdraw petroleum diesel at pump price up to an aggregate volume of 10,000 liters for the current year starting from March 16 2022 to December 31, 2022;
2. Allow the issuance of petroleum diesel to the above-cited vehicles from all its branches in Mindanao upon presentation of an approved Vehicle Fuel Withdrawal Slip issued by the **SECOND PARTY**;
3. The servicing station/branch shall load to the vehicle tank only the quantity of petroleum diesel indicated in the Vehicle Fuel Withdrawal Slip;

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4. Issue a charge invoice to the authorized driver every time petroleum diesel is withdrawn; and
5. Submit to the SECOND PARTY a Statement of Account after the end of the 15th and 30th day of the month.

B. DUTIES AND OBLIGATIONS OF THE FIRST PARTY:

1. Procure petroleum diesel from the SECOND PARTY from March 16, 2022 to December 31, 2022;
2. Secure a Statement of Account from the SECOND PARTY every after 15th and 30th day of the month; and
3. Pay the SECOND PARTY the amount due subject to withholding tax within fifteen (15) calendar days from receipt of the Statement of Account.

C. RESPONSIBILITIES OF BOTH PARTIES

Both Parties upon approval of this Contract is duty bound to:

Remind each other's obligation in a manner that shows due diligence and vigilance of a good father of a family in upholding the terms and conditions of this contract.

D. TERM OF THIS CONTRACT

This Contract shall be valid from March 16 2022 to December 31, 2022.

E. AMENDMENTS

Both parties hereby warrant the faithful compliance of the foregoing terms and conditions of the contract. However, amendments maybe allowed, but the same can only be made upon the express approval of both parties in writing.

IN WITNESS WHEREOF, both parties have hereunto set their hands this 7th day of MARCH 2022 at DOST-13 Caraga, Butuan City, Philippines.

**DEPARTMENT OF SCIENCE
& TECHNOLOGY-CARAGA**
FIRST PARTY


By:


ENGR. NOEL M. AJOC
Regional Director

Signed in the presence of:


IMELDA S. MEZO
ARD-FAS

Availability of Allotment/Funds:


MAYETTE M. CARLON
Accountant III

MINDANAO ISLAND OILS
SECOND PARTY

By:


KELLY C. MANLANGIT, JR.
Owner


Jenny Ag Azur
(Suppliers' Witness)

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
City of Butuan _____) S. S.

BEFORE ME, a Notary Public for the City of Butuan, this MAR 17 2022 day of _____ 2022,
personally appeared the following:

NAME	ID / CTC NO.	DATE/PLACE ISSUED
ENGR. NOEL M. AJOC	<u>26768901</u>	<u>1/12/2022 / BUTUAN CITY</u>
<u>KELLY C. MANLANGIT, JR.</u>	_____	_____

Known to me to be the same persons who executed the foregoing Service Contract for the Supply of Petroleum Diesel to DOST Caraga for CY 2022, consisting of three (3) pages including this page acknowledged to me that the same is their own free will and voluntary act and deed.

IN WITNESS THEREOF, I hereunto affixed my signature and material seal.

NOTARY PUBLIC

SIMON PETER S. JALAD
 Notary Public Until 31 December 2022
 Serial No. 22-06-2021
 Roll No. 52820
 PTR No. 2180309 [1.05.2022] Butuan City
 IBP No. 172474 [1.07.2022] IBP National
 MCLF Compliance No. W-0007802

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