



Contract Reference No.: PR NO. 2020-01-027

NOTICE TO PROCEED

04 February 2021

LILS CATERING SERVICES
Ampayon, Butuan City

Dear Sir/Madam:

The attached Purchase Order, having been approved, notice is hereby given to **LILS CATERING SERVICES** that the delivery of items and services may commence for the "Lease of Venue - Catering Services of DOST Caraga RO and PSTC Personnel during the ISO 9001:2015 2nd Surveillance Audit on February 8-9, 2021 at DOST Caraga Regional Office", effective upon receipt and acceptance of this notice.

You are responsible for performing the services under the terms and conditions of the Purchase Order in accordance with the criteria provided thereto and the implementation schedule.

Thank you.

Very truly yours,


RICARDO N. VARELA
OIC - Office of the Regional Director

I acknowledge receipt of this Notice on:



Name of the Representative of the Supplier:

2-5-2021