



Contract Reference No.: PR NO. 2020-07-285
Contract Name: Supply, Delivery and Installation of 1-unit Large Format Printer for the Packaging and Labelling Innovation Center

NOTICE TO PROCEED

25 November 2020

RUBY JANE A. BALACUIT
Account Executive
ES PRINT MEDIA INC.
2339 Marconi St., Palanan, Makati City

Dear **MS BALACUIT**,

This is to inform you that Purchase Order Number 2020-11-384 re: 1-unit Large Format Printer has been approved under the terms and conditions of Negotiated Procurement – 2 Failed Biddings. You may now proceed with the delivery of the items listed in the said P.O.

Delivery of equipment should be completed within Sixty (60) calendar days from the receipt of this Notice.

Thank you.

Very truly yours,

DOMINGA D. MALLONGA
Regional Director

I acknowledge receipt of this Notice on:

12-1-2020

Name of the Representative of the Supplier:

RUBY JANE A. BALACUIT