


Republic of the Philippines  
 DEPARTMENT OF SCIENCE AND TECHNOLOGY  
 Caraga Regional Office No. 13  
 CSU Campus, Ampayon, Butuan City  
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REQUEST FOR QUOTATION

Company Name: \_\_\_\_\_ Date: 10/14/2020  
 Address: \_\_\_\_\_ Quotation#: 386-2020

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope attached herewith.

  
**IMELDA S. MEZO**  
 Chief Admin. Officer

Item No.	Item & Description	QTY.	UNIT OF MEASURE	UNIT PRICE
	<b>Video Studio and Live Stream Equipment</b>			
1	Portable Teleprompter for Tablet or smartphone; Compatible with camcorders and DSLR cameras; adjustable, collapsible teleprompter; industry standard beam split glass over 70/30 visible light transmission with 10-foot reading range	1	unit	
2	Wireless Clip-on Lapel Mic for DSLR and camcorders; Lavalier Dual Microphone System Omnidirectional, Chargeable, dual transmitters, one receiver	1	set	
3	Video on-cam condenser microphone, camera mount with integrated flash recording	1	unit	
4	Portable, adjustable 2x2m background stand with green screen, black and white backdrop for studio with crossbars, 2 support stands, 3 colors cotton muslin background (2x3m), 4 backdrop clamps	1	set	
5	HDMI Live Stream Switcher, 4-channel video switcher, built-in audio mixer, stream video up to 1080p HD, quick stream	1	unit	
6	XLR to male jack TRS stereo 10m. Cable	3	roll	
7	XLR to male jack TRRS stereo 10m. Cable	3	roll	
8	HDMI male to male cable 20m.	4	roll	
9	Female HDMI to male micro HDMI adapter	3	unit	
10	Power supply/Power Adapter kit, LP-E8 Battery Replacement for Canon EOS 700D camera	1	unit	
11	Power supply/Power Adapter kit, LP-E17 Battery Replacement for Canon EOS 800D camera	2	unit	

12	Power supply/Power Adapter kit, LP-E10 Battery Replacement for Canon EOS 3000D camera	1	unit	
	<i>*Note: Total cost inclusive of 12% VAT, freight/shipping/delivery fees</i>			
	<b>Purpose:</b> For video live streaming of RSTW 2020 webinars and virtual activities on November 23-29, 2020 charge to GIA RSTW 2020 funds			
	PR#: 2020-10-405			

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices

\_\_\_\_\_  
*Printed Name/Signature of Supplier*

\_\_\_\_\_  
*Contact Number*

\_\_\_\_\_  
*Date*