

Republic of the Philippines
 DEPARTMENT OF SCIENCE AND TECHNOLOGY
 Caraga Regional Office No. 13
 CSU Campus, Ampayon, Butuan City
 Tel. # (085) 342-5345, Fax #: 342-5684
 Email address: dostcaraga@yahoo.com

REQUEST FOR QUOTATION

Company Name: _____ Date: 9/7/2020
 Address: _____ Quotation#: 319-2020

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith.

IMELDA S. MEZO
 Chief Admin. Officer

Item No.	Item & Description	QTY.	UNIT OF MEASURE	UNIT PRICE
	OFFICE IT EQUIPMENT	1	Lot	
1	Laptop Computer	1	unit	
	Specifications:			
	Intel core i5 processor			
	15.6" display screen			
	4GB DDR4 RAM			
	256GB SSD and 1TB HDD			
	Ethernet, Wifi, Bluetooth			
	2GB Graphics Card			
	Windows 10 OS Professional, licensed			
	MS Office, licensed			
	<i>*4-in-1 media reader, HDMI port, AC power adapter jack, headphone/microphone combo jack, webcam, with universal plug-socket converter</i>			
	<i>*1 year warranty parts and labor</i>			
	<i>* FOB DOST Caraga, Butuan City</i>			
	<i>*VAT inclusive</i>			
2	Barcode Reader	6	unit	
	Specifications:			
	Barcode Scanner			
	handheld with stand. Automatic scanning			
	Scan pattern: bi-directional			
	Laser lightsource			
	<i>*with universal plug-socket converter</i>			
	<i>*1 year warranty parts and labor</i>			
	<i>* FOB DOST Caraga, Butuan City</i>			
	<i>*VAT inclusive</i>			
	Purpose: For the Packaging and Labelling Innovation Center			
	PR#: 2020-09-333			

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices

 Printed Name/Signature of Supplier

 Contact Number

 Date