

Republic of the Philippines  
DEPARTMENT OF SCIENCE AND TECHNOLOGY  
Caraga Regional Office No. 13  
CSU Campus, Ampayon, Butuan City  
Tel. # (085) 342-5345, Fax #: 342-5684  
Email address: dostcaraga@yahoo.com

REQUEST FOR QUOTATION

Company Name: \_\_\_\_\_ Date: 6/15/2020  
Address: \_\_\_\_\_ Quotation#: 245-2020

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope attached herewith.

  
**IMELDA S. MEZO**  
Chief Admin. Officer

Item No.	Item & Description	QTY.	UNIT OF MEASURE	UNIT PRICE
1	<b>Subscription to Video Conferencing Application</b>	1	lot	
	Pro Plan with All Basic Features, annual subscription			
	One (1) host with 100 collaborative participants			
	Easy adoption with WebRTC technology			
	Participants can join from anywhere on any device			
	Access robust security solutions throughout			
	With built-in tools for screen sharing			
	Supports HD video and audio calls			
	Meet securely with role-based user permissions			
	Streamlined calendaring services with Outlook and Google			
	With Built-in recording and transcripts			
	With team chat both for groups and one-on-one messaging			
	<b>Additional Add-on:</b>			
	Access to Webinar with 500 participants, annual subscription			
	- on-demand or recurring webinars			
	- HD video and audio for up to 100 panelist			
	- Reporting and analytics on attendees and engagement			
	- Live broadcasts via social channels and Youtube			
	- Event assistance from the Zoom Team			
	- Host controls like mute/unmute			
	- with Q&A polling features			
	- Hand-raising feature			
	- Instant chat for attendees and presenters			
	<b>Purpose:</b> Purchasing of ICT Software Subscription for Online Video Conferencing.			
	PR#: 2020-06-251			

After having carefully read and accepted your General Conditions, I/We quote you on the item at

\_\_\_\_\_  
Printed Name/Signature of Supplier

\_\_\_\_\_  
Contact Number

\_\_\_\_\_  
Date