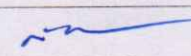


Republic of the Philippines
 DEPARTMENT OF SCIENCE AND TECHNOLOGY
 Caraga Regional Office No. 13
 CSU Campus, Ampayon, Butuan City
 Tel. # (085) 342-5345, Fax #: 342-5684
 Email address: dostcaraga@yahoo.com

REQUEST FOR QUOTATION

Company Name: _____ Date: 2/13/2020
 Address: _____ Quotation#: 091-2020

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith.


IMELDA S. MEZO
 Chief Admin. Officer

Item No.	Item & Description	QTY.	UNIT OF MEASURE	UNIT PRICE
1	Labor and Cleaning of DOST Caraga Airconditioning Units for CY 2020	1	lot	
	* window type	13	units	
	* floor mounted /standing type	18	units	
	* wall type	7	units	
	*cleaning will be done every quarter Inclusive of:			
	*Check -up for others defective aircondition units , with service report			
	*service and completion reports for cleaning of aircondition units			
	Purpose: repair and maintenance of DOST Caraga Aircon Units			
	PR#: 2020-02-095			

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Printed Name/Signature of Supplier

 Contact Number

 Date