



Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
Regional Office No. 13, Caraga
CSU Campus, Ampayon, Butuan City
Telephone #: (085) 342-5345, 341-9551, Fax #: 342-5684

REQUEST FOR EXPRESSION OF INTEREST FOR CONSULTANCY SERVICES FOR MANUFACTURING PRODUCTIVITY EXTENSION PROGRAM CY 2021 (EARLY PROCUREMENT ACTIVITY)

1. The *Department of Science and Technology – Caraga* through the *General Appropriations Act 2021* intends to apply the sum of *Two Million Twenty-Five Thousand Pesos Only (₱ 2,025,000.00)* being the Approved Budget for the Contract (ABC) to payments under the contract for *Manufacturing Productivity for 45 SMEs/firms*. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.
2. The *Department of Science and Technology – Caraga* now calls for the submission of eligibility documents for *Manufacturing Productivity Extension Program for 45 SMEs/firms*. Eligibility documents of interested consultants must be duly received by the BAC Secretariat on or before *January 8, 2021 @ 10:00 A.M.* at *DOST Caraga Regional Office, CSU Campus, Ampayon, Butuan City*. Applications for eligibility will be evaluated based on a non-discretionary “pass/fail” criterion.
3. Interested bidders may obtain further information from the *Department of Science and Technology – Caraga* and inspect the Bidding Documents at the address given below during *8:00 A.M. to 5:00 P.M.*
4. A complete set of Bidding Documents may be acquired by interested Bidders on *December 15, 2020 to January 8, 2021* from the address below *upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Two Thousand Pesos Only (₱ 2,000.00)*.
It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.
5. The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act”, and its Implementing Rules and Regulations (IRR). The short list shall consist of *two (2)* prospective bidders who will be entitled to submit bids. The criteria and rating system for short listing are:

Criteria	Rate (%)								
Education <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;"><i>Bachelor's degree</i></td> <td style="width: 30%; text-align: center;">20%</td> </tr> <tr> <td><i>Master's degree</i></td> <td style="text-align: center;">25%</td> </tr> <tr> <td><i>Doctorate degree</i></td> <td style="text-align: center;">30%</td> </tr> </table>	<i>Bachelor's degree</i>	20%	<i>Master's degree</i>	25%	<i>Doctorate degree</i>	30%	30		
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Relevant Work Experience /Technical / Productivity Expertise <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2"><i>Conducted / assisted consultancy services to:</i></td> </tr> <tr> <td style="width: 70%;"><i>At least two (2) firms</i></td> <td style="width: 30%; text-align: center;">15%</td> </tr> <tr> <td><i>Three (3) to five (5) firms</i></td> <td style="text-align: center;">25%</td> </tr> <tr> <td><i>More than five (5) firms</i></td> <td style="text-align: center;">30%</td> </tr> </table>	<i>Conducted / assisted consultancy services to:</i>		<i>At least two (2) firms</i>	15%	<i>Three (3) to five (5) firms</i>	25%	<i>More than five (5) firms</i>	30%	30
<i>Conducted / assisted consultancy services to:</i>									
<i>At least two (2) firms</i>	15%								
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Relevant Trainings / Seminars Attended <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;"><i>40 – 80 hours</i></td> <td style="width: 30%; text-align: center;">15%</td> </tr> <tr> <td><i>81 – 120 hours</i></td> <td style="text-align: center;">20%</td> </tr> <tr> <td><i>121 hours and above</i></td> <td style="text-align: center;">25%</td> </tr> </table>	<i>40 – 80 hours</i>	15%	<i>81 – 120 hours</i>	20%	<i>121 hours and above</i>	25%	25		
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Relevant Technical Merits <i>Recognitions, Awards, Researches, Publications</i>	10								
Commitment to deliver consultancy services	5								
Total	100								

Note: Passing rate is 75%.

6. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the IRR of RA 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

7. The Procuring Entity shall evaluate bids using the ***Quality-Cost Based Evaluation/Selection (QCBE/QCBS)*** procedure. ***Bidders whose technical proposal passed the minimum rating of***

75% shall have their Financial Proposal opened and evaluated. The Procuring Entity shall indicate the weights to be allocated for the Technical and Financial Proposals]. The criteria and rating system for the evaluation of bids shall be provided in the Instructions to Bidders.

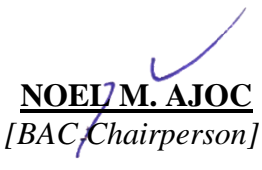
8. The contract shall be completed *six (6) months after the signing of the Notice to Proceed.*
9. The *Department of Science and Technology – Caraga* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

BAC Secretariat

DOST CARAGA, CSU CAMPUS, AMPAYON BUTUAN CITY, 8600

Tel.: 085 342-5345, Fax: 085 342-5684

Email: bacsec.dost13@gmail.com


NOEL M. AJOC
[BAC Chairperson]