



Republic of the Philippines
 DEPARTMENT OF SCIENCE AND TECHNOLOGY
 Regional Office No. 13, Caraga
 CSU Campus, Ampayon, Butuan City
 Telephone #: (085) 342-5345, 341-9551, Fax #: 342-5684

Provision of Security Services of DOST Caraga Regional Office and PSTC Agusan del Sur for CY 2020

INVITATION TO BID

Bid Bulletin No : **2019-10-792**

1. The **DEPARTMENT OF SCIENCE AND TECHNOLOGY-CARAGA**, through the General Appropriations Act 2019 intends to apply the sum of ₱ 1,390,062.24 being the Approved Budget for the Contract (ABC) the Provision of Security Services of DOST Caraga Regional Office and PSTC Agusan del Sur to payments under the contract for PR # 2019-10-792. Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The **DEPARTMENT OF SCIENCE AND TECHNOLOGY-CARAGA** now invites bids for the following.

Quantity / Unit	Particulars	TOTAL ABC
1 LOT	SECURITY SERVICES for the Department of Science and Technology for CY 2020	1,390,062.24
	Place of Assignment: DOST Caraga Regional Office (4 security guards)	
	Place of Assignment: Provincial Science and Technology Center - ADS (3 security guards)	
	- The Security Agency will provide seven (7) security guards to be rotated on a 8-hour working schedule daily at three (3) working shifts.	
	- The Security Agency must be duly licensed, registered, and a member of PADPAO with proper operating permits and other statutory requirements. It must have been engaged in the business for at least three (3) years.	
	- The proof of paid remittances for the following (concerned) government agencies: SSS, PHILHEALTH and PAGIBIG will be in the form of a certification issued by the said agencies.	
	- The security guards assigned shall be provided with proper agency uniforms and visible identification badges. They must also be duly licensed.	
	- The security guards shall be equipped with original, branded, and duly licensed firearms and ammunitions necessary in the course of their security enforcement and maintenance of peace and order at the premises of DOST Caraga Regional Office and PSTC ADS.	
	- The Security Agency shall provide two (2) unit Handheld Radios as communication equipment for DOST Caraga Regional Office	
	- The Security Agency shall provide and one (1) unit Handheld Radios as communication equipment for PSTC ADS	
	- See attached Cost Distribution Schedule	
	Additional Set of Technical Parameters for Security Services:	

	1. Stability	
	(a) Years of Experience	
	(b) Liquidity of the Contractor	
	(c) Organizational Set-up	
	2. Resources	
	(a) No. of Licensed Firearms	
	(b) No. and Kind of Communication Devices	
	(c) No. and Kind of Motor Powered Vehicles	
	(d) No. of Licensed Guards	
	3. Security Plan	
	4. Other Factors	
	(a) Recruitment and Selection Criteria	
	(b) Completeness of Uniforms and Other Paraphernalia	
GRAND TOTAL		1,390,062.24

Delivery of the Services is required eight (8) hours per day for seven (7) days per week for the seven (7) security guards from **January 1 to December 31, 2020**. Bidders should have completed, within **three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested bidders may obtain further information from **DEPARTMENT OF SCIENCE AND TECHNOLOGY-CARAGA** and inspect the Bidding Documents at the address given below during **8:00 AM to 5:00 PM**

5. A complete set of Bidding Documents may be acquired by interested Bidders on **November 8 to 28, 2019** from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **₱1,400.00**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The **DEPARTMENT OF SCIENCE AND TECHNOLOGY-CARAGA** will hold a Pre-Bid Conference on **November 18, 2019 @ 10:30 AM** at **DOST Caraga Conference Room, CSU Campus, Ampayon, Butuan City**, which shall be open to prospective bidders.

7. Bids must be duly received by the BAC Secretariat at the address below on or before **10:00 AM of November 28, 2019**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

Bid opening shall be on **November 28, 2019** at **10:30 AM** at **DOST Caraga Conference Room, CSU Campus, Ampayon, Butuan City**. Bids will be opened in the presence of the bidders’ representatives who choose to attend at the address below. Late bids shall not be accepted.

8. The **DEPARTMENT OF SCIENCE AND TECHNOLOGY-CARAGA** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

9. For further information, please refer to:

RICKY C. POCON

BAC Secretariat

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NOEL M. AJOC
BAC Chairperson

