

LIST OF VACANT POSITION
DEPARTMENT OF SCIENCE & TECHNOLOGY
DOST-13, Caraga, Butuan City



Title of Vacant Position	Item No.	Salary Grade	Education	Experience	Training	Eligibility
Administrative Officer V (Supply Officer)	OSEC-DOSTB-ADOF5-8-2015	18	Bachelor's degree Preferably Accountancy graduate	Two (2) years of relevant experience	8 hours of relevant training	Career Service (Prof); relevant eligibility for 2nd level position

Deadline for submission of application: March 7, 2017

Interested applicants must submit the following:

1. Application Letter with Updated Resume
2. Transcript of Records
3. Diploma
4. Certificate of Eligibility
5. Copy of cert. of trainings
6. Performance Rating for the last 2 rating periods

Certified Correct:


IMELDA S. MEZO
Chief Administrative Officer

Approved:


DOMINGA D. MALLONGA
Regional Director