



Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
Regional Office No. 13, Caraga
CSU Campus, Ampayon, Butuan City
Telephone #: (085) 342-5345, 341-9551, Fax #: 342-5684

REQUEST FOR EXPRESSION OF INTEREST

Reference Number: CAPE2016-0741

Name of Contract: Consultancy Services for Agricultural Productivity Enhancement Program

ABC : Ph 525,000.00

Source of Fund : DOST CAPE Program

The Department of Science and Technology (DOST), Caraga Region through the CAPE Program of DOST Caraga intends to apply the sum of Ph 525,000.00 being the Approved Budget for the Contract (ABC) for consultancy services for agricultural productivity enhancement (CAPE). Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.

DOST Caraga now calls for the submission of Expressions of Interest (EOIs) from potential consultants for the provision of consultancy services to improve productivity of 15 SMEs. Services will be focused on the four (4) industries needing intervention as follows:

1. Aquaculture
2. Horticulture
3. Livestock Production
4. Poultry Production

Interested consultants must present their EOIs, Eligibility Documents and Certificate of Accreditation issued by DOST Caraga at the following address:

The Bids and Awards Committee
Department of Science and Technology
CSU Campus, Ampayon, Butuan City

Those without Certificate of Accreditation must first apply for Accreditation of Consultants for MPEX Program at the DOST Caraga Regional Office. To be eligible to bid, the consultant must have a rating of 75% upon accreditation. The Criteria and rating system for accreditation of consultants are the following:

1. Education	30%
2. Technical / Productivity Expertise	25%
3. Track Record in Productivity Consultancy Services	25%
4. Commitment to Deliver Consultancy Services	10%
5. Communication Skills and Facility of the Language	10%

Interested consultants should have a rating of at least Very Satisfactory of all completed consultancy services within the last three (3) years.

The evaluation procedure to be adopted shall be Quality-Cost Based Evaluation. Bidders whose technical proposal passed the minimum rating of 75% shall have their Financial Proposal opened and evaluated. The criteria and rating system for the evaluation of bids shall be provided in the bidding documents.

Below is the complete schedule of activities:

1. Submission of documents for accreditation	October 3 – 7, 2016
2. Issuance of Bid Documents	October 7 – 26, 2016
3. Pre-Bid Conference	October 14, 2016 @ 9:00 AM
4. Submission and Receipts of Bids	October 26, 2016 until 12:00 PM
5. Opening of Bids	October 26, 2016 @ 1:30 PM
6. Bid Evaluation	October 27, 2016
7. Post Qualification	October 28, 2016
8. Notice of Award	October 31, 2016
9. Notice to Proceed	November 3, 2016

Bidding will be conducted through open competitive bidding procedures using non-discretionary "pass / fail" criteria as specified under RA 9184.

Bidding is restricted to Filipino citizens / sole proprietorship, partnership or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

Prospective bidders will pay a non-refundable amount of Ph 500.00 to the DOST RO 13 Cashier as payment of bid documents. All bids must be accompanied by Bid Securing Declaration equivalent to 2% of ABC. Late bids shall not be accepted.

DOST Region 13 reserves the right to reject any and all bids, annul the bidding process or not award the contract at any time prior to award, without thereby incurring any liability to the affected bidder/s.

IMELDA S. MEZO
Chairperson, BAC
& ARD for Fin. And Admin. Div.